



## EMPLOYMENT OPPORTUNITY

### **Receptionist & Bookings (part-time, seasonal position)**

The Oak Hammock Marsh Interpretive Centre is looking for friendly and customer service oriented individuals to assist in our reception/giftshop and bookings. Responsibilities include cash handling, customer service, stocking, inventory, and switchboard. Bookings includes handling calls, entering onto calendar system, and program recommendation. You are well-organized, have computer skills and reception and/or bookings experience. Shifts will include weekdays, evenings (September/October) and weekends.

If you are interested in this position, please forward your resumé, for confidential consideration to the attention of:

Cathy Wasserman  
Oak Hammock Marsh Interpretive Centre  
E-mail: [c\\_wasserman@ducks.ca](mailto:c_wasserman@ducks.ca)  
PO Box 1160  
Stonewall, MB R0C 2Z0

*While Oak Hammock Marsh Interpretive Centre would like to thank all applicants; only those considered for an interview will be contacted.*